

RULES

1. Members shall act in a proper manner when in the Club and shall leave the premises in a quiet and orderly fashion.
2. At the end of each session Members must record the number of frames (singles, doubles, triples) or Practise and Billiards time as appropriate in the book provided.
3. Table fees bills will be prepared and issued at the beginning of each month and should be settled in full by the 21st. of that month.
4. At the end of each session of play Members shall :-
 - a) Brush the table(s) before replacing the cover(s)
 - b) Clean and tidy the premises, placing all rubbish in bins provided; wash up used glasses and crockery and clean side tables and worktops
 - c) Ensure that all lights are extinguished and that the building is securely locked
5. Junior Members are not allowed on the premises unless a Full Member is present for the duration of their stay.
6. A Full Member may bring a guest to the Club and will be responsible for that guest in all respects. Nobody under the age of 14 years can be admitted as a guest unless specific prior permission has been granted by the Committee.
7. Keys provided to Members must remain in their possession other than being passed to a Full Member. On relinquishing Membership for whatever reason, Club keys must be handed back to a Committee Member.
8. Failure to observe any of the Rules or acting in breach of the Constitution of **EASTCOTE BILLIARDS CLUB** can result in the member being excluded from the Club. Any Club property must be handed back to a Committee Member.

CURRENT FEES

ANNUAL SUBSCRIPTION

Full Member	£30.00
<u>One Additional Family Member (Full or Junior)</u> (resident at a Full Member's address)	£5.00
Junior Member	£7.50
Deferred Member	£0.00

TABLE FEES PER PERSON

Snooker Singles	- per frame	£0.80
Snooker 3-handed	- per frame	£0.60
Snooker Doubles	- per frame	£0.55
Billiards	- per half-hour	£0.75
Practise	- per half-hour	£1.00

The fee per Member per session will be capped at £5.
NB Guests' fees are payable in full

A Member is responsible for their guest's table fee in addition to their own.

These fees were agreed at the Club's Annual General Meeting on 07-May-2022.

Please refer to the Club's notice board for any revision to the current rates.

EASTCOTE BILLIARDS CLUB

CONSTITUTION and RULES

The Postal Address of the Club is :-

Eastcote Billiards Club
Haydon Hall Park
Southill Lane
Pinner
HA5 2EG

EASTCOTE BILLIARDS CLUB

is a

Community Amateur Sports Club
CASC Registration Number : **CASC01407**

Website : <https://www.eastcotebc.org.uk>

Email contacts : chairman@eastcotebc.org.uk
secretary@eastcotebc.org.uk
treasurer@eastcotebc.org.uk

Revised May 2022

CONSTITUTION

1. The Club shall be known as **EASTCOTE BILLIARDS CLUB**.

2. OBJECTIVES OF THE CLUB

- a. The provision of facilities for, and the promotion of and participation in, the amateur games of Billiards and Snooker in the vicinity of Eastcote.
- b. The provision for Members to represent the Club by participating in matches against local Organisations either independently or under the auspices of an official local League.

3. ANNUAL GENERAL MEETING

- a. The Annual General Meeting shall be held by the end of May. At least fourteen days notice will be given to Members by means of a notice on Club premises.
- b. Proposed amendments to the Constitution or Rules must be made in writing or sent by email and be in the Hon. Secretary's hands at least twenty eight days prior to the meeting.
- c. Proposed changes as in (b) above and any other issue requiring acceptance at the meeting must be agreed by a majority vote of Full Members attending the meeting.

4. EXTRAORDINARY GENERAL MEETING

When required by the Committee or requested by at least five full Members, the Hon. Secretary shall, within twenty one days, call an Extraordinary General Meeting. The only business to be discussed shall be that on the Agenda. Proposed changes must be agreed by a majority vote of Full Members attending the meeting.

5. CLUB MANAGEMENT

- a. The Club shall be managed on behalf of its Members by a Committee consisting of : Chairman, Hon. Secretary, Hon. Treasurer and three additional Members.
- b. All Committee Member positions are honorary ie unpaid.
- c. All Committee Members for the ensuing year shall be elected at the Annual General Meeting.
- d. Should a vacancy on Committee arise between Annual General Meetings, the Committee is empowered to co-opt a replacement.
- e. In the absence of the Chairman, the Committee shall appoint its own Chairman to conduct meetings.
- f. The Committee will meet as and when necessary but at least twice between successive Annual General Meetings.
- g. Four Committee Members shall constitute a quorum.
- h. The Committee is empowered to co-opt additional Members if a particular expertise is required.

- i. The Committee is empowered to call for the resignation of any Committee Member who fails to attend three consecutive meetings.
- j. An elected Committee Member must have held full Membership for at least two years in the case of Chairman, Hon. Secretary and Hon. Treasurer; one year otherwise.
- k. The Committee is empowered to make temporary changes to the Rules to ensure the smooth running and/or financial security of the Club. Any such changes will be subjected to scrutiny at the following General Meeting.

6. MEMBERSHIP

- a. The minimum age of Full Membership shall be eighteen years.
- b. The minimum age of Junior Members shall be fourteen years.
- c. A Deferred Member is one who for personal or enforced reasons does not use the Club's facilities but is nevertheless kept on the Club's books pending future reinstatement.
- d. The Committee reserves the right to exclude a Member who fails to upkeep the Rules or acts in a way that is likely to bring disrepute to the Club.
- e. Prospective Members may be introduced by a Full Member or may make personal contact to a Committee Member by email, letter or personally at the Club premises. An application for Membership must be formally submitted on the Club's Application Form of which a copy (redacted to comply with GDPR) will be displayed on the Club's notice board for up to one calendar month.
- f. Membership of the Club is open to all without discrimination.
- g. The Committee is empowered to set a limit on the total Membership number, whereupon a chronologically managed waiting list will be implemented.
- h. A key to the Club will not normally be made available until a new Member has completed six months' satisfactory Membership.

7. FINANCIAL YEAR

The Club's Financial Year shall end on 31st. March

8. ACCOUNTS

- a. The Hon. Treasurer shall ensure that proper Accounts are kept of receipts and payments and shall present Accounts to the Committee when requested.
- b. Cheques shall be signed by any combination of two from the following unrelated four : Hon. Treasurer and up to three designated Committee Members.
- c. On-line banking withdrawals shall be set up by the Hon. Treasurer and authorised by a designated unrelated Committee Member.
- d. The Club's Accounts shall be audited for the Annual General Meeting.

- e. An Auditor, who must not be a Member of the Committee and not related to the Treasurer, shall be appointed at the Annual General Meeting.
- f. The Hon. Treasurer shall collate Members' playing data and raise bills monthly (and annually for subscriptions).
- g. **EASTCOTE BILLIARDS CLUB** is a non-profit making organisation and any surplus income is to be reinvested in the Club.

9. MINUTES OF MEETINGS

The Hon. Secretary shall ensure that proper minutes are kept of all meetings.

10. ANNUAL SUBSCRIPTIONS

- a. Annual subscriptions and table fees shall be fixed each year at the Annual General Meeting. Subscriptions will be effective from 1st. April in the following financial year. Table fees will be effective immediately.
- b. A Member not having paid their Annual Subscription by 30th. June will be deemed to have rescinded their Membership. A Member having left under these circumstances will be required to pay a full year's subscription if they subsequently rejoin.
- c. The creation of Life Members shall not be allowable.
- d. New Members accepted during the year shall pay a proportion of the annual subscription calculated as :- Full Membership less one twelfth for each calendar month that has elapsed prior to Membership being granted

11. CLUB REPRESENTATION.

- a. **EASTCOTE BILLIARDS CLUB** team(s) must consist entirely of currently paid up Members.
- b. Members are not permitted to play home drawn individual matches at the Club if they have registered to play their home matches elsewhere.
- c. Members playing home individual matches at the Club must post an appropriate notice giving one week's advance notice.

12. DISSOLUTION

The Club can only be dissolved by a majority vote of Full Members attending an AGM, or an EGM called for that purpose. Any assets remaining after payment and discharge of all debts shall be given or transferred, as agreed by those present and eligible to vote at the AGM or EGM, to any one or any combination of (a) another Community Amateur Sports Club (CASC), or (b) a registered Charity or (c) the Sport's Governing Body.